ADVENT IM
TRAINING ACADEMY

Empowering Excellence through Knowledge

advent-im.co.uk/training-academy

INTRODUCTION

Welcome

The Advent IM training Academy has been established with the singular purpose of creating an independent, dedicated, and specialised learning environment. The training academy is designed to be a platform for skill development, a hub for knowledge enhancement, and a catalyst for personal growth. Our vision goes beyond conventional training; it's about empowering individuals and organisations to adapt to the challenges of their respective fields, and to truly excel.

At the core of our commitment lies a pledge to revolutionise the realms of security, information risk management, and data protection. We aim to demystify and make these crucial aspects pragmatic and accessible to all, ensuring that a comprehensive understanding of these domains becomes a shared asset. Our approach is not just theoretical; it's practical, actionable, and tailored to meet the diverse needs of individuals and organisations alike.
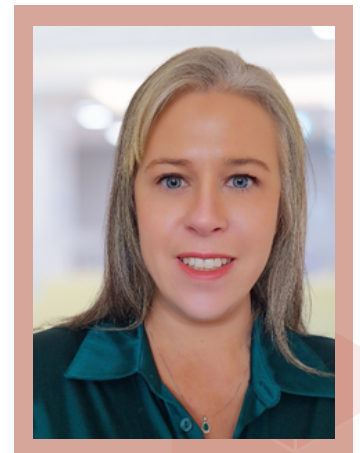
The Advent IM training Academy is more than a learning space; it's a hub for developing the skills of individuals. Through immersive and hands-on training, we aim to elevate the capabilities of our participants, equipping them with the tools necessary to navigate the evolving landscape of their professions with confidence and expertise.

Training Manager Welcome

"I am genuinely excited to be leading the Advent IM Training Academy as it is a reflection of my passion for security training and education. I know and understand the profound impact good quality training can have on individuals and their organisations.

Advent IM has nurtured my passion for learning and this collective desire to build the Training Academy into a platform for growth and empowerment, is what drives us forward. On a personal level it is incredibly fulfilling to know that we can be a source of support, guidance and knowledge for aspiring learners, helping them achieve their goals and unlock their potential. This commitment to personal and professional development is at the very core of our mission and vision."

Michelle Horton, Head of Training Academy

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WELCOME

MEET THE TEAM

ADVENT IM
Academy

MICHELLE HORTON
HEAD OF TRAINING ACADEMY

MICHELLE IS A SENIOR SECURITY CONSULTANT AND HEAD OF THE ADVENT IM TRAINING ACADEMY. STANDING AS A CERTIFIED DATA PROTECTION PRACTITIONER, HER EXPERTISE EXTENDS TO ENCOMPASS QUALIFICATIONS AND HANDS-ON EXPERIENCE IN ISO 27001 FOR INFORMATION SECURITY AND 22301 FOR BUSINESS CONTINUITY.

MIKE GILLESPIE FCIIS MYSL CIRM
MANAGING DIRECTOR & CO-FOUNDER

MIKE IS A SENIOR INFORMATION SECURITY AND DATA PROTECTION PRACTITIONER. A CHARTERED INSTITUTE OF INFORMATION SECURITY FELLOW AND SENIOR VICE PRESIDENT EUROPE FOR THE CENTRE FOR STRATEGIC CYBERSPACE AND INTERNET STUDIES.

LEIGH PROCTOR MSC, BSC (HONS), BSC (HONS),CSAP, CIISEC.
TRAINER & SECURITY CONSULTANT

LEIGH IS A DEGREE EDUCATED SECURITY CONSULTANT HOLDING BSC (HONS) DEGREES AND A BRITISH COMPUTER SOCIETY (BCS) ACCREDITED MASTERS IN COMPUTER SCIENCE (CYBER SECURITY). HE POSSESSES A COMPREHENSIVE UNDERSTANDING OF THE CYBER AND INFORMATION SECURITY LANDSCAPE.

IAN WARREN

TRAINER & SENIOR SECURITY CONSULTANT

IAN HAS OVER 34 YEARS' EXPERIENCE AS A PHYSICAL SECURITY, INFORMATION SECURITY ASSURANCE & COMPLIANCE, PERSONNEL SECURITY, AND SECURITY RISK MANAGEMENT CONSULTANT, GAINED DURING HIS TIME IN THE MILITARY, AND LATTERLY AS A GOVERNMENT AND PRIVATE SECTOR SENIOR SECURITY CONSULTANT. IAN HOLDS SC AND NPPV3 SECURITY CLEARANCE.

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SENIOR INFORMATION RISK OWNER (SIRO) TRAINING

OVERVIEW

The role of the Senior Information Risk Owner (SIRO) is a key function and should be in place across all areas of the public sector, including but not limited to; Police, Government, Healthcare, Nuclear, Education, and suppliers to these organisations.

This is a very senior role within an organisation and is normally an additional set of responsibilities for a director or similar level. As such, SIROs may need additional support in understanding the role and its responsibilities. Developing a deep and wide understanding of Information Assurance in this way helps the organisation build resilience and support effective and valuable information sharing.

The management of risk within the Public Sector, and increasingly in its supply chain, is key to ensuring the security of information assets and in making informed decisions to prevent or respond in the event of an incident or breach.

"I have a better understanding about the important of considering the threat actors and vulnerabilities when assessing risks, This will help me target better and more impactive mitigations."

Police Senior Information Risk Owner (SIRO) Training

"Improved my knowledge of the role and responsibility of the SIRO and the supporting roles such as IAO's and Information Governance team. Improved knowledge on risk and what/when is appropriate to escalate to SIRO."

Public Sector Senior Information Risk Owner (SIRO) Training

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AIMT002

Virtual

1 Day

POLICE
SENIOR INFORMATION RISK OWNER (SIRO) TRAINING

Course Description

In conjunction with members of NPCC, PIAAG and PIAF, Advent IM has developed a bespoke training course specifically for Senior Information Risk Officers (SIROs) and senior management within UK Police Forces.

Who Should Attend

This 1-day course is designed for SIROs and senior management within UK Police Forces who have accountability for risk and need a more developed understanding of their role and responsibilities. Perfect for SIROs who are new in post or need to refresh their understanding and build their confidence. Delivered by a trainer/consultant who is police literate, everything about this course is designed to enhance capability and support good policing decisions.

Available in-person or virtually, depending on your requirements.

Course Outline

The course will cover these key areas:

- The current threat landscape and Police Information and ICT systems

- Presentation explaining the principles of information assurance and information risk management and the importance of governance and leadership

- Presentation detailing mandatory Information Assurance roles and their responsibilities

- Presentation on managing and responding to information security incidents

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PUBLIC SECTOR
SENIOR INFORMATION RISK OWNER (SIRO) TRAINING

AIMT001

Virtual

1 Day

Course Description

The role of the Senior Information Risk Owner (SIRO) is a key function and needs to be in place across all areas of the public sector, including but not limited to; Police, Government, Healthcare, Nuclear, Education, and suppliers to these organisations.

The management of risk within the Public Sector, and increasingly its supply chain, is key to ensuring the security of information assets and making informed decisions to prevent or respond in the event of an incident or breach.

Who Should Attend

This 1 day course is designed for SIROs and senior management within UK Public Sector organisations and their suppliers who need a more developed understanding of their responsibilities.

Available in-person or virtually, depending on your requirements.

Course Outline

The course will cover these key areas:

- The current threat landscape and Public Sector Information and ICT systems

- Presentation explaining the principles of information assurance and information risk management and the importance of governance and leadership

- Presentation detailing mandatory Information Assurance roles and their responsibilities

- Presentation on managing and responding to information security incidents

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![Advent IM Academy logo]

INFORMATION ASSET OWNER (IAO) TRAINING

OVERVIEW

We comprehensively understand the progression of an Information Asset Owner (IAO). We can provide education, support and mentoring, starting from the organisational decision point of IAO implementation, right through to their advanced level training. The IAO Education Journey is a tailored, graduated and fully supported learning journey for Information Asset Owners, in Police and Public Sector roles.

Whether you are preparing for the role, new in post, need a refresher or perhaps are experienced and looking to expand your skillset, we have the ideal course for you.

"I now have a far better understanding of the principles around data management/security which puts GDPR and DPA is a much more operational context. In essence, I now understand much more around the reasons 'why'"

Police Information Asset Owner (IAO) Intermediate

"Made me consider more of how data is affected by retention needs versus wants, and that all users who create or consume data, have responsibilities towards ensuring it is valid and only held for the original purpose"

Public Sector Information Asset Owner (IAO) Advanced

Preparation	Essentials	Intermediate	Advanced
For organisations who want to start their IAO journey.	A basic introduction to the IAO role for newly appointed IAO's.	A half day session for IAO's already in post for a minimum of 6 months.	Comprehensive understanding and application of the IAO role.

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PREPERATION FOR
INFORMATION ASSET OWNER (IAO)

AIMT011

Virtual or Onsite

Variable

Background

As successful trainers of Information Asset Owners (IAO), we know that starting out on the IAO journey can be challenging. That is why we designed a graduated and supportive training program that takes a force right from the planning and preparation stage, through to fully fledged IAO Practitioners, in a clear and well-defined route.

Do I Need to Prepare?

Organisations that have decided to implement IAOs already know how important this role is. Understanding all the requirements can be challenging but getting it right can make all the difference in a successful IAO roll-out and to the continued success and fulfilment of the IAOs themselves, as they grow in skill and confidence. That is where our Preparing for IAO, course comes in. This course is about giving your organisation the very best springboard into a great quality implementation and a realistic roadmap for IAO development.

Who Should Attend

Anyone who has been tasked with setting up an information asset ownership programme. Also, those tasked with reinvigorating a lapsed or stalled IAO programme. The course is also suitable for anyone wishing to explore the principles of IA Ownership to identify whether the adoption of the principles will be right for their organisation. This course will give those people a good foundation in the requirements and enable resources to be identified and planned.

This course has a variable duration as it is custom to your organisation's current setup of the Information Asset Owner (IAO) programme. Depending on your requirements this course can be delivered virtually or onsite. The purpose of this course is to ensure your organisation is ready and prepared for an IAO rollout and make the implementation as effective and trouble-free as possible. This will avoid wasted resources, false starts and a lack of preparedness in the organisation.

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POLICE
INDUSTRY
CHARTER
SIGNATORY

POLICE
INFORMATION ASSET OWNER (IAO) ESSENTIALS

Background

Police forces that have decided to implement IAOs already know how important this role is, but people new into the role need a solid grounding in the basics, to build understanding and confidence. That is where our IAO Essentials course comes in. This course is about bridging the early knowledge gaps, helping set expectations and laying down the next step on the IAO education journey to success and high standards of information asset ownership.

Who Should Attend

This 2 hour, online course is designed for IAOs within UK Police Forces, who have just been appointed into their role. It is the first step on our IAO education journey and is therefore suited to those with little or no Information Assurance experience or training.

Course Outline

This is an introduction to the principles and role of an IAO. It covers basic areas that require no prior knowledge of the role or any other Information Assurance roles. It outlines four key areas to start the process of becoming an effective IAO. Follow up courses, IAO Intermediate Training and Advanced IAO Training complete the skill set and the IAO education journey.

This course outlines four key areas to start the process of becoming an effective IAO:

- Understanding why the IAO role was created, including a look at some data breach statistics from the Information Commissioner's Office (ICO).
- The types of information managed by the IAO, includes a look at available resources to help manage information securely.
- Supporting relationships and dependencies; the place of the IAO among other security and risk roles.
- Introduction to how data breach occurs and ways to keep information safe, including a look at common breaches and how to avoid them.

AIMT015

Virtual

2 Hours

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CPD CERTIFIED
The CPD Certification Service
Collective Mark

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POLICE INDUSTRY CHARTER SIGNATORY

POLICE
INFORMATION ASSET OWNER (IAO) INTERMEDIATE

AIMT016

Virtual or Onsite

Half Day

Background

Following up on the success of Advent IM's Senior Information Risk Owner (SIRO) training, which was developed in conjunction with members of NPCC, PIAAG and PIAF, we have developed a bespoke training course specifically for Information Asset Owners (IAOs) within UK Police Forces, law enforcement agencies and consumers of policing information and providers of services.

Who Should Attend

This half day course is designed for IAOs within the UK Police Forces who need a more developed understanding of their responsibilities. This course can be delivered virtually or onsite depending on your requirements.

Course Outline

The training course looks the following key areas:

- Introducing the IAO role, accountability and responsibilities, where the role fits into the Police Information Assurance (IA) Governance structure and the benefits of being an IAO
- Introducing the various IA roles and their responsibilities, and how they relate to the role of IAO
- Introducing the principles of information assurance and information risk management, the importance of governance and leadership
- Introducing key aspects of threat and the current threat landscape to UK and Police information and ICT systems

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POLICE
INDUSTRY
CHARTER
SIGNATORY

POLICE

INFORMATION ASSET OWNER (IAO) ADVANCED

Background

As the final step in the Advent IM Information Asset Owner (IAO) Education Journey, our fully supportive training program for IAOs, and to build on our successful IAO Intermediate course, we have developed IAO Advanced. The completion of this course indicates a comprehensive understanding and application of the IAO role by the delegate. It combines their in-role experience with a deeper understanding of not only information risk management but also data protection and communication with the Information Commissioner's Office (ICO). They will operate with increased knowledge and confidence in their abilities and experience. Fully fledged IAOs will bring organisational benefits of efficiency and developed information risk management. This course is designed to enable this completion and fully realise the potential of each IAO.

AIMT016

Virtual or Onsite

1 Day

Who Should Attend

This is a full-day course and is designed for experienced IAOs with a minimum of six months in post or have completed our IAO training course as part of the Advent IM IAO Education Journey. They should work within UK Police Forces, law enforcement agencies or be consumers of policing information and require a more developed understanding of their role and responsibilities as an IAO.

Course Outline

The in-depth tailored training course will cover a more advanced knowledge of the IAO role and provide further context and strategies for its day to day application. This will continue to aid the delegate incorporating the IAO role as business as usual. The course will build on the intermediate knowledge the IAO already has in order to upskill the delegate to a practitioner level. This will result in a knowledgeable IAO who will make decisions and manage information risk surrounding their information asset (s,) on a day to day basis.

This is a full day course, and covers the following key areas:

- The responsibilities within the Information Asset Owner role and supporting role
- The principles of the Data Protection Act and GDPR and the importance of its alignment to the Information Asset Owner role
- The principles for the requirement of having and maintaining Information Asset Registers (IAR) and a Record of Processing activities (ROPA)
- Understanding the principles of Information Risk Management, Information Asset and inclusion of Data Protection Impact Assessments (DPIA)

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PUBLIC SECTOR
INFORMATION ASSET OWNER (IAO) ESSENTIALS

Background

Organisations that have decided to implement IAOs already know how important this role is, but people new into the role need a solid grounding in the basics, to build understanding and confidence. That is where our IAO Essentials course comes in. This course is about bridging the early knowledge gaps, helping set expectations and laying down the next step on the IAO education roadmap to success and high standards of information asset ownership.

Who Should Attend

This online course is designed for IAOs who have just been appointed into their role. It is the first step on our IAO education journey and is therefore suited to those with little or no Information Assurance experience or training.

Course Outline

This is an introduction to the principles and role of an IAO. It covers basic areas that require no prior knowledge of the role or any other Information Assurance roles. . Follow up courses, IAO Intermediate Training and Advanced IAO Training complete the skill set and the IAO education journey.

This course outlines four key areas to start the process of becoming an effective IAO:

- Understanding why the IAO role was created, including a look at some data breach statistics from the Information Commissioner's Office (ICO)
- The types of information managed by the IAO, includes a look at available resources to help manage information securely
- Supporting relationships and dependencies; the place of the IAO among other security and risk roles
- Introduction to how data breach occurs and ways to keep information safe, including a look at common breaches and how to avoid them

AIMT012

Virtual

2 Hours

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PUBLIC SECTOR
INFORMATION ASSET OWNER (IAO) INTERMEDIATE

AIMT014

Virtual or Onsite

Half Day

Background

IAO Intermediate, is the third step in Advent IMs Information Asset Owner (IAO) Education Journey, our fully supportive training program for IAOs. The completion of this course indicates a basic understanding of the IAO role by the delegate who will now be able to start implementing this training into their new role as IAO and embrace their obligations.

Who Should Attend

This half day course is designed for IAOs within UK Public Sector organisations who need a more developed understanding of their responsibilities. Available in-person or virtually, depending on your requirements.

Course Outline

This tailored training course will cover both the principles of information risk management and IA and is intended to give IAOs the basic levels of knowledge required for them to start to embrace their obligations.

This is a half day course, and covers the following key areas:

- Introducing the IAO role, accountability and responsibilities, where the role fits into the Government's governance structure and the benefits of being an IAO
- Introducing the various IA roles and their responsibilities, and how they relate to the role of IAO
- Introducing the principles of information assurance and information risk management, the importance of governance and leadership
- Introducing key aspects of threat and the current threat landscape to UK public sector information and ICT systems

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PUBLIC SECTOR
INFORMATION ASSET OWNER (IAO) ADVANCED

Background

The completion of this course indicates a comprehensive understanding and application of the IAO role by the delegate. It combines their in-role experience with a deeper understanding of not only information risk management but also data protection and communication with the Information Commissioner's Office (ICO). They will operate with increased knowledge and confidence in their abilities and experience. Fully fledged IAOs will bring organisational benefits of efficiency and developed information risk management. This course is designed to enable this completion and fully realise the potential of each IAO.

Who Should Attend

This is a full day course and is designed for experienced IAOs with a minimum of six months in post or have completed our IAO training course as part of the Advent IM IAO Education Journey. They should work within UK Public Sector organisations and require a more developed understanding of their role and responsibilities as an IAO.

Course Outline

This training course will give you a greater understanding of your role and responsibilities as SIRO for your organisation. It will also cover both the principles of information risk management (IRM) and information assurance (IA) using several desktop, scenario-based exercises to test and improve your understanding of managing information security incidents and information risk challenges. At the end of the training, you will have the confidence to deal with information risk and incidents should they occur within your organisation.

This course will cover:

- The current threat landscape to UK and Public Sector information and ICT systems
- The principles of information assurance and information risk management and the importance of governance and leadership
- Mandatory IA roles and their responsibilities
- Managing and responding to information security incidents

AIMT013

Virtual or Onsite

Full Day

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DATA PROTECTION TRAINING

OVERVIEW

In our increasingly interconnected world, where information flows freely across digital channels, the need to safeguard personal and sensitive data has never been more crucial.

As technology evolves, so do the potential risks and threats to the privacy and security of personal and organisational information. Whether you are an employee, a manager, or a business owner, understanding the principles of data protection is not only essential for compliance with regulations but also vital for maintaining trust with stakeholders.

"DP training is not exciting by any means but... I was fully present and the course kept good pace with good information."

Public Sector Data Protection for Non DPOs Training

"I think the two day training course that Mike and Michelle provided to us was AMAZING and I really enjoyed every single second of it, and I could have easily stayed for another few days to learn some more!"

Public Sector Data Protection for Non DPOs Training

DATA PROTECTION AWARENESS

Course Description

In our increasingly interconnected world, where information flows freely across digital channels, the need to safeguard personal and sensitive data has never been more crucial.

As technology evolves, so do the potential risks and threats to the privacy and security of personal and organisational information. This Data Protection Awareness Training is designed to empower you with the knowledge and skills necessary to navigate the complex landscape of data protection and how to use the data protection act.

Whether you are an employee, a manager, or a business owner, understanding the principles of data protection is not only essential for compliance with regulations but also vital for maintaining trust with stakeholders.

On this Data Protection Awareness Course, we delve into the fundamental concepts, best practices, and legal frameworks that underpin effective data protection strategies.

Who Should Attend

This half day course is designed for all staff who need to familiarise themselves with the principles of Data Protection and how to apply those principles to their working practices.

Course Outline

This tailored training course will include the following areas and use real life working examples:

- What is Data Protection? - Data types, Pesonal data, Sensitive personal data
- How does it relate to me? - A step by step guide on how the Data Protection Act impacts you
- Basic Security - Baseline security behaviours and practices to learn and use. The relationship between Data Protection and Security
- What's the worst that could happen? - Examples of what happens when things go wrong from the files of the Information Commissioner's Office. Identifying poor practice and behaviour that often lead to a breach.

At the end of this course staff will be able to take the principles of the Act back into the workplace and use and share personal information with confidence whilst at the same time remaining compliant with the Act and Company Policies.

AIMT003

Onsite

Half Day

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POLICE
DATA PROTECTION INTERMEDIATE

AIMT005

Onsite

2 Days

Background

Given the critical role of Data Protection within law enforcement, this intermediate level course is tailored for personnel across various roles within police forces. As the first line of defence against potential breaches, both officers and management play a crucial role in upholding the integrity of personal and sensitive information. This course is not about us reading the legislation to you, but rather guiding you on how to understand and effectively apply it to create a culture of awareness and responsibility, ensuring the confidentiality, integrity, and availability of the data we handle.

This intermediate level of training will focus on ensuring that staff comprehensively understand Data Protection principles and can effectively implement them in their daily duties. Building a robust security culture is essential in the context of policing, and delegates will gain insights into understanding and applying data protection policies that support responsible information sharing which is a vital component of delivering effective public safety services.

Who Should Attend

This 2-day course is designed for staff that are accountable for working with personal data as part of their role and need a more developed understanding of best practices. This might include, but is not limited to; HR staff, staff processing Subject Access Requests, or staff who have been assigned Data Protection implementation and compliance responsibility within their respective force.

Course Outline

The course seeks to put UK GDPR and the DPA into context using real life examples and delegate role-based scenarios.

- The history of the DPA, key definitions and the data protection principles;
- The role and powers of the Information Commissioner
- The changes introduced by the EU and UK GDPR and DPA and how they affects current Data Protection practices
- Understanding the relationship between Data Protection and Management of Police Information (MoPI)/Code of practice
- Understanding the Principles related to processing of personal data, special category and law enforcement data and how that translates into working practices

For the full scope of Data Protection Intermediate Training contact us directly.

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ADVENT IM Academy

POLICE INDUSTRY CHARTER SIGNATORY

POLICE
DATA PROTECTION ADVANCED

Background

In the ever-evolving landscape of digital information within law enforcement, an advanced understanding of Data Protection is paramount for police professionals. This course is designed for those seeking a deeper comprehension of data protection to support their role within law enforcement.

Building on foundational knowledge covered in intermediate course, delegates will explore advanced strategies and techniques to fortify the defences of law enforcement against sophisticated threats. Special emphasis will be placed on navigating complex regulatory frameworks relevant to policing, ensuring not just compliance but excellence in data protection. Delegates will delve into advanced data protection policies, practices, and emerging trends, equipping them to address the most challenging aspects of safeguarding personal and sensitive information in today's dynamic law enforcement environment.

Who Should Attend

This 2-day course is designed for staff that are accountable for working with personal data as part of their role and need advanced insight into Data Protection and GDPR. This might include, but is not limited to; HR staff, staff processing Subject Access Requests, or staff who have been assigned specific Data Protection implementation and compliance responsibilities within their respective force.

Course Outline

The course seeks to put UK GDPR and the DPA (2018) into context using real-life examples and delegate role-based scenarios. Delegates will gain an in-depth understanding of how to navigate The Data Protection Act (2018), how to use it, and apply it to more complex situations.

Areas include:

- A deeper understanding of how the changes introduced by the EU and UK GDPR and DPA 2018 affect current Data Protection practices;
- Understanding the relationship between Data Protection and Management of Police Information (MoPI)/Code of practice
- A further understanding of the Principles related to the processing of personal data and how that translates into working practices;
- Repurposing of data processing
- The difference between Anonymisation vs Pseudonymisation
- Applying the basis for exemptions

AIMT006

Onsite

2 Days

For the full scope of Data Protection Advanced Training contact us directly.

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ADVENT IM Academy

PUBLIC SECTOR
DATA PROTECTION INTERMEDIATE

Course Description

In this intermediate-level course, we recognise that employees across various levels and functions serve as the initial line of defence against potential failures and subsequent breaches. The primary focus will be on ensuring that both staff and management possess a comprehensive understanding of Data Protection principles, enabling them to implement sound data protection practices in their daily activities.

This course is not about us reading the legislation to you, but rather guiding you on how to understand and effectively apply it to create a culture of awareness and responsibility, ensuring the confidentiality, integrity, and availability of the data we handle. This intermediate level of training is crucial for fostering a robust security culture within the organisation. Delegates will gain insights into how well-crafted data protection policies and practices can not only safeguard and personal and sensitive information but also facilitate responsible information sharing which is a vital aspect of delivering effective public services.

AIMT004

Onsite

2 Days

Who Should Attend

This 2-day course is designed for staff that are accountable for working with personal data as part of their role, this might include, but is not limited to;
- HR, Finance, and other administrative teams that have access to sensitive data
- Staff processing Subject Access Requests (SARs)
- Senior Managers who work with sensitive data
- Information Governance Teams or Individuals
- Other staff who have been assigned Data Protection implementation and compliance responsibility within their organisation

Course Outline

The course seeks to put UK GDPR and the DPA into context using real-life examples and delegate role-based scenarios. **Areas include:**
- The history of the DPA, key definitions and the data protection principles;
- The role and powers of the Information Commissioner
- Changes introduced by the EU and UK GDPR and DPA and how they affect current Data Protection practices
- Principles related to the processing of personal data and how that translates into working practices
- The Rights of Data Subjects
- When and how to produce a Data Protection Impact Assessment (DPIA)
- Privacy Notices and Data Sharing Agreements

For the full scope of Data Protection Intermediate Training contact us directly.

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PUBLIC SECTOR
DATA PROTECTION ADVANCED

AIMT008

Onsite

2 Days

Course Description

As organisations navigate the evolving data security landscape, an advanced understanding of Data Protection becomes imperative. This course is designed for professionals seeking a deeper comprehension of the intricate facets of data protection.

Building on the foundational knowledge covered in the intermediate course, delegates will explore advanced strategies and techniques to fortify their organisation's defences against potential breaches. Emphasis will be placed on the skills needed to navigate complex regulatory frameworks, such as the Data Protection Act, ensuring compliance and excellence in data protection. Delegates will delve into advanced data protection policies, practices, and emerging trends, preparing them to tackle the most challenging aspects of safeguarding, using and sharing information.

Who Should Attend

This 2-day course is designed for staff who already have a familiarity with Data Protection and the legislation and want to take their knowledge to the next level.

- HR, Finance, and other administrative teams that have access to sensitive data
- Staff processing Subject Access Requests (SARs)
- Senior Managers who work with sensitive data
- Information Governance Teams or Individuals
- Other staff who have been assigned Data Protection implementation and compliance responsibility within their organisation

Course Outline

The course seeks to put UK GDPR and the DPA into context using real-life examples and delegate role-based scenarios. Delegates will gain an in-depth understanding of how to navigate The Data Protection Act, how to use it, and apply it to more complex situations.

Areas include:
- A deeper understanding of how the changes introduced by the EU and UK GDPR and DPA affect current Data Protection practices
- A further understanding of the Principles related to the processing of personal data and how that translates into working practices
- A full understanding of how to use Recitals and Derivations
- Repurposing of data processing
- The difference between Anonymisation vs Pseudonymisation
- Applying the basis for exemptions
- Understanding how to use the key schedules within the legislation

For the full scope of Data Protection Advanced Training contact us directly.

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THIRD PARTY ASSURANCE FOR POLICING (TPAP)

AIMT023

Onsite

3 Days

Background

Police forces process a significant amount of information for the safety of the public, through the meticulous investigation and prosecution of criminals. All of which is conducted in accordance with College of Policing directives and guidance, namely the Police Information and Records Management Code of Practice, and complying with the Data Protection Act (DPA) and/or the General Data Protection Regulation (UK GDPR). To that end, the large amounts of information/data involved requires forces to make use of Third-Party Suppliers (TPS) and Data Centre (DC) facilities to meet their obligations, any such TPS/DC needs to go through the Third-Party Assurance for Policing (TPAP) process to be audited/assessed and approved.

Who Should Attend

This three-day course is designed for staff that are responsible directly to their respective force, organisation, or on behalf of Police Digital Services (PDS) to conduct the assessment of currently approved, and potentially new TPS/DC.

Course Outline

The course is designed to inform staff of the requirements to complete a TPAP audit/assessment, using classroom-based learning, incorporating real life examples and group activities. Delegates will gain an in-depth understanding of each aspect of the Police Approved Secure Facility (PASF) and Risk Ledger, what to look out for and assess in the physical environment, and the verification/clarification of the Risk Ledger outcomes for the TPS.

BESPOKE TRAINING

Is Bespoke Training Right for You?

Every organisation is unique. And your information security and data protection training should reflect your specific needs. Sometimes off-the-shelf training is a cost-effective solution for your staff. However, a bespoke training package can offer a range of additional valuable benefits. Our bespoke packages are delivered by experienced security consultants who do this work daily and can bring up-to-date knowledge and experience to the training.

We are happy to tailor our publicly available courses to suit your requirements or scope a completely new one that matches your exact needs on any of the areas within our Consultancy Services Portfolio.

What's more, is that we can hold them at your premises or virtually.

THE PERFECT SOLUTION

Bespoke content is built around your organisation, rooted in your values and culture and tailored to your processes and expertise.

BETTER OUTCOMES

A bespoke training package delivers specific skills and knowledge tailored to a particular project or business objective.

COMPLETE CONTROL

From the training to the timescale and the medium, your organisation has complete control over a bespoke package.

Talk To Us About Bespoke Options

0121 559 6699

training@advent-im.co.uk

advent-im.co.uk/training-academy

OUR
OTHER SERVICES

To transform business through security

CONSULTANCY

We believe in partnering collaboratively with you – not doing consultancy to you – working within standards and frameworks that support Governance, Risk and Compliance (GRC) principles; which is why our services are bespoke to your specific business needs and drivers and are therefore sustainable and scalable to meet business change.

We can help you gain real business benefits through tangible cost savings, improved security practices that deliver efficiencies and ROI on your organisational security posture, security programmes and projects.

Our services, standards and frameworks include:

- Advent IM Outsource
- Business Continuity
- Cyber Essentials / Cyber Essentials Plus
- Data Protection & Privacy
- GovAssure
- Government Functional Standards GovS 007 Security
- Governance, Risk and Compliance (GRC)
- Information Security/ Cyber Security
- ISO22301

- ISO27001
- JSP440 - The Defence Manual of Security
- MyDataProtectionOfficer (MyDPO)
- MySecurityManager
- NHS Data Security Protection Toolkit (DSPT)
- NIST Cyber Security Framework (CAF)
- Cyber Physical Services
- Secure by Design (SBD)
- UK Data Protection Act (2018) / GDPR

We are trusted by the public sector including HM Government, NHS, Police as well as key private sector organisations to deliver high-quality, integrated consultancy and we can do the same for you. Whether securing a network or a building, we operate the same non-destructive approach to identify vulnerabilities that could impact your security and resilience. We provide full reporting to ensure all identified issues can be remediated quickly. Our service is discreet, powerful, and thoroughly reliable - carried out by experts.

OUTSOURCED SOLUTIONS

Advent IM Outsourced Solutions offers your organisation a reliable solution for obtaining proven and expert security expertise on a temporary basis. As an independent security consultancy boasting a network of highly skilled professionals, we guarantee efficient resource utilisation, cost-effectiveness, and uncompromised quality. Our pool of talent encompasses Security Architects, Risk Assessors, Policy Writers, System Assurers, Product Security Analysts, and IT Project Managers, all possessing security clearance and qualifications. Leveraging our 'One Contact/One Contract' approach, we streamline the entire process, managing onboarding, timesheets, and issue escalation through a single contact. Trust Advent IM Outsourced Solutions to assemble the right team tailored to your specific requirements, ensuring a seamless and effective collaboration.

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OUR
OTHER SERVICES

To transform business through security

PHYSICAL SECURITY

Physical security measures are often overlooked in favour of IT security technology and solutions; but electronic security measures alone will not protect you or your information assets from a determined intruder.

We have conducted many assessments on various types of businesses including government departments, universities and schools, data centres, public access facilities and UK Critical National Infrastructure (CNI) premises. Our reviews benchmark existing security measures and procedures against industry or sector best practice. We then provide physical security advice on identified vulnerabilities, make prioritised recommendations and highlight any 'no' or 'low' cost options that will improve security.

Our services include:

- CCTV / Surveillance Camera Reviews
- Manned Guarding
- Access Control
- Lighting
- Barriers and Fencing

- Intruder Detection
- Policies and Procedures
- Operational Requirements (ORs)
- Assignment instructions (AIs)
- Contingency Plans
- Red Teaming

TESTING

In line with our holistic position on security, our testing offering also works across the physical and cyber security worlds.

Our services include:

- Penetration Testing
- Red Teaming

We use the same non-destructive approach to physical testing or Red Teaming as we do with network testing. Our approach and methodology is trusted by Government departments and helps build resilience by ethically testing for vulnerabilities and providing evidenced feedback on how to deal with those vulnerabilities to mitigate the risk. Our highly skilled team achieve excellent results by applying decades of experience and are entirely focused on your best outcomes.

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![Advent IM Academy logo]

CONTACT US

For all correspondence, please get in touch via the contact details below:

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ADVENT IM
Academy

The aim of establishing the Advent IM training academy is to provide an independent dedicated and specialised learning environment that fosters skill development, knowledge enhancement and personal growth, empowering individuals and organisations to adapt and excel in their respective fields.

The Advent IM Academy commits to improving security, information risk management and data protection and making it pragmatic and accessible for all, as well as developing the skills of our delegates who are vital to their organisational resilience.

advent-im.co.uk/training-academy