

# PRIVACY IMPACT ASSESSMENTS

## Situation

As a result of The Data Protection Act 2018 (DPA2018) and the issue of the EU General Data Protection Regulation (GDPR) on 25th May 2018, the demand for Privacy Impact Assessments (PIAs) has risen sharply. Although currently not mandated within the Data Protection Act, they will be a requirement of GDPR in certain circumstances. Therefore, organisations need to start thinking about conducting them now.

## What is a Privacy Impact Assessment (PIA)?

A PIA is a tool that can help organisations identify the most effective way to comply with their data protection obligations whilst also meeting an individuals' expectations of privacy. This is achieved by asking a series of questions about a project or a system where personal information is involved.

## When might you need to carry out a PIA?

There are several reasons why you may need to conduct a PIA such as:

- A new IT system for storing and accessing personal data
- A data sharing initiative where two or more organisations seek to pool or link sets of personal data
- A proposal to identify people in a particular group or demographic and initiate a course of action
- Using existing data for a new and unexpected or more intrusive purpose
- A new surveillance system (especially one that monitors members of the public) or the application of new technology to an existing system (e.g. adding Automatic Number Plate Recognition capabilities to existing CCTV)
- A new database which consolidates information held by separate parts of an organisation
- Legislation, policy or strategies that will impact on privacy through the collection of use of information, or through surveillance or other monitoring
- A review of current and/or legacy holdings to ensure that sufficient protection is being afforded to personal data

\*Please note: Advent IM follows the guidance specified by the ICO relating to the conducting of PIAs

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## What are the Benefits?

The value to an organisation of conducting a PIA at the start of a new project can be wide and varied but key business benefits include:

- Compliance with current legislation and regulation including the Data Protection Act, GDPR and ISO27001, thereby reducing the risk of breaches and fines
- Identifying and fixing problems at an early stage, reducing the associated costs and damage to reputation which might otherwise occur
- Reducing business risks by assessing how affected data is managed and implementing appropriate controls
- Providing assurance to external parties including clients, staff, the public, the ICO and other stakeholders that you are handling personal data appropriately
- Once a business has carried out a PIA and seen how it promotes business improvements, they become an integral part of the project management process

## What next?

If you've never conducted a PIA before, and even if you have, it can be seen to be a daunting task. Where do you start? Who do you speak to? How do you identify what's happening with the data and whether there's a potential to impinge on an individual's privacy rights?

Advent IM has worked with many businesses to answer these questions and ensure compliance with data protection legislation and regulation. Our approach includes:

- Identifying the need for a PIA
- Describing the information flows
- Identifying the privacy and related risks
- Identifying and evaluating the privacy solutions
- Reporting on the PIA outcomes
- Integrating the outcomes into a project plan
- Consulting with internal and external stakeholders as needed throughout the process



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# PHYSICAL SECURITY REVIEWS

## How Can We Help You?

The physical threat to information, personnel, property and tangible assets continues to increase. However, the implementation of expensive technology or manned guarding solutions is often not the answer. Therefore, you may not need the level of security proposed by an installer or service provider.

Advent IM specialises in providing independent, physical security reviews that are based on the actual threat to your organisation and its business requirements and are proven to save you money.

So, whether you have suffered from a spate of break-ins, have a need to hold protectively marked or sensitive information or assets, personal data, need to assess the effectiveness of current control measures or just need want a health check to provide stakeholders with assurances, we can provide unbiased advice with our bespoke physical security review service.

Our reviews are particularly useful if you are new to a role and need a better understanding of current measures, need to determine if planned upgrades/new systems are actually required, have suffered some form of security breach or have simply not had a review for some time.

## Whats Involved?

The security review is discreet and tailored to your needs. It is carried out in consultation with crime prevention services and recommendations are based on best practice guidance and standards. The review is a formal examination of an existing security measures and can include any or all of the following:

- CCTV
- Lighting
- Fences and Barriers
- Access Control
- Intruder Detection
- Integration of Systems
- Manned Guarding
- Assignment Instructions
- Compliance
- Policies and Procedures
- Contingency Plans and Exercising

Reviews are conducted by experienced physical security practitioners, during daylight and darkness where practical and are logical, methodical and based on threat analysis, environmental awareness, understanding of risk/impact and realistic attacker Modus Operandi specific to your organisation. All of Advent IM's consultants are security vetted, Home Office trained and recognised by the UK's Security Institute.



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