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DATA PROTECTION AWARENESS TRAINING

BACKGROUND

Data Protection is high on the agenda of most organisations, and employees at all levels offer the first line of defence against failure and a subsequent breach. Ensuring staff and management understand Data Protection and are able to carry out good data protection practice in their day to day activities, is a key part of a robust security posture.

UK GDPR remains legislation for companies storing, managing or processing personal data relating to UK and EU citizens or individuals that could become UK or EU citizens. GDPR was incorporated into UK Data Protection law as the Data Protection Act (2018) (DPA), so little has changed with regard to the principles, rights and obligations contained in our regulation; Data Protection has always been about respect for the rights of the data subject and GDPR and DPA alike place emphasis on those rights. Given that the sliding scale and severity of monetary penalties for a serious data breach, it is not something any Data Processors or Data Controllers can afford to ignore.

WHO SHOULD ATTEND?

This half day course is designed for all staff who need to familiarise themselves with the principles of Data Protection and how to apply those principles to their working practices.

SCOPE OF TRAINING

This tailored training course will include the following areas and use real life working examples.

- **What is data protection?**
 - Data types
 - Personal data
 - Sensitive personal data
- **How does it relate to me?**
 - A step by step guide to how the Data Protection Act impacts you

DATA PROTECTION AWARENESS TRAINING

- **Basic security**
 - Baseline security behaviours and practices to learn and use
 - The relationship between Data Protection and Security
- **What's the worst that can happen?**
 - Examples of what happens when things go wrong from the files of the Information Commissioner's Office.
 - Identifying poor practice and behaviour that often lead to a breach.

At the end of this course staff will be able to take the principles of the Act back into the workplace and use and share personal information with confidence whilst at the same time remaining compliant with the Act and Company Policies.

Voice Power Ltd

Thank you for removing the noise from our GDPR preparations. Throughout the short course you made complex information very accessible, giving interesting real-life examples which enabled us to better understand the concepts and our obligations. I was pleased you took a common-sense approach to unpicking GDPR as other suppliers we had previously spoken to had made us feel quite anxious about the whole thing!

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Delegates

The course was excellent, the trainer brought a dry topic to life. There were some great anecdotes and real-life examples.

Brilliant course – I was impressed at how the key elements were separated out, explained and then put back together.