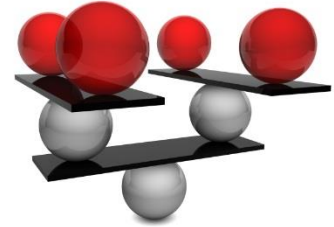


MY DATA PROTECTION OFFICER

SITUATION

There are many reasons why an organisation may not be supported by a Data Protection Officer as part of its permanent staff. These can range from pressures on resources and redundancy or perhaps growing organisations who are not yet ready for a full time data protection management resource. However, the times they are a changing, and compliance with current legislation and regulation is becoming ever more important.



ISSUE

As it stands all organisations are legally obliged to comply with the Data Protection Act in the UK. In addition, on 25th May 2018, the EU General Data Protection Regulation (GDPR) comes into force. Whether the UK remains within the EU or not, this regulation will still apply to organisations that share, store or manage personal information within the EU, or have personal information on individuals from the EU or on individuals that could return/reside in the EU. In addition to that, having a nominated Data Protection Officer will become mandatory for many organisations, with nominated individuals within the business potentially being accountable for breaches. This is an issue that many organisations need to start to address now.

QUESTION

So how can a business resource Data Protection Management without breaking its budget, draining other business areas or compromising on expertise?



ANSWER

We offer a range of packaged, flexible and scalable data protection services through our 'MyDataProtectionOfficer' product*. Typical services include:

- Privacy Impact Assessments
- Information Asset Audits
- Development and project management of Remediation Action Plans
- Working with management to provide mentoring, advice and guidance on a range of Data Protection-related issues

MY DATA PROTECTION OFFICER

- Working with the business to help scope their environment, including identifying all personal data flows and potential areas where breaches might occur
- Developing appropriate policies and supporting the production of associated procedures and processes to meet the requirements of the GDPR
- Data Protection Audit support – if the ICO informs a business that they will be subject to a Data Protection Audit, we can:
 - Facilitate workshops
 - Provide questionnaire-based audits
 - Carry out a Gap Analysis
 - Client Site Review
- Providing support in ensuring the appropriate technical and management information security controls are in place to prevent unauthorised and unlawful access to personal data (using ISO27001 as a framework)



BUSINESS BENEFITS

This service offers businesses the choice of agreed and adhoc onsite days plus an email support service. The packages are realistically priced and offer a level of expertise that ordinarily may be out of reach. Benefits are far reaching but include:

- Dedicated data protection advisor onsite at agreed intervals
- No employment charges – no recruitment fees, or training investment
- No tax, National Insurance or pension contributions
- No sickness or holiday pay
- No service delivery gaps due to sickness or holidays
- Flexible and scalable service delivery options to deal with any eventuality
- Available when you need security expertise
- Access to project co-ordination support free of charge
- Available nationwide
- Cost-effective



TO FIND OUT MORE ABOUT OUR SERVICES PLEASE
CONTACT OUR TEAM ON

0121 559 6699 OR EMAIL [BESTPRACTICE@ADVENT-IM.CO.UK](mailto:bestpractice@advent-im.co.uk)



*Please note: Advent IM is not a legal expert. We can only advise clients on appropriate action based upon our interpretation of legislation and regulation and industry best practice guidance. We cannot be held legally liable for any breach that may occur.